



PRE-BID CONFERENCE AGENDA
Invitation for Bids No. P24213
BUS PARTS FOR GILLIG AND NEW FLYER COACHES
January 30, 2025, at 10:00 AM.P.T

Pre-Bid Conference at the following address:
Santa Clara Valley Transportation Authority
3331 North First St., Building B, Room B104
San Jose, California 95134-1906

OR

via Microsoft Teams link provided below:

Meeting Link: [Click here to join the meeting](#)

Dial in by phone

[+1 408-889-1601,201480656#](tel:+14088891601201480656) United States, San Jose

[Find a local number](#)

Phone conference ID: 201 480 656#

I. WELCOME / INTRODUCTIONS: David Ossom

David Ossom, Sr. Contract Administrator
Jay Petty, Project Manager
Rocky Bal, QA and Warranty Coordinator
Jennifer Mena, Office of Business Diversity Program

Until Contract Award, all communication, written or verbal, regarding this Request for Proposal MUST be addressed to David Ossom

Email: David.Ossom@vta.org

Phone: 408-321-5818

Address: 3331 North First Street, Bldg. B, San Jose, CA 95134

II. BUSINESS DIVERSITY PROGRAM OVERVIEW: Jennifer Mena

- A. There is no goal established for this Contract.
- B. Review of Small Business Enterprise Policy & Requirements for IFB

III. INVITATION FOR BIDS INSTRUCTIONS: David Ossom

- A. Contracts will be awarded to the responsive and responsible Bidder(s) with the highest percentage discount off the Bidders' Original Equipment Manufacturer (OEM) parts catalog or parts list prices (Bid Option 1 (Bid Form 1-B), all parts should be OEM parts; therefore, any alternative equal submissions for after-market items will be evaluated after Contract award.) or Specialty parts prices (Bid Option 2 (Bid Form 1-C), a potential Contract award is subject to Approved Equals for any after-market items that have been determined to be reasonable and, who are found to have the fitness, quality, and capacity to satisfactorily deliver the goods and services as detailed in the Bid Documents for a five (5) year term from date of award by VTA with two (2) additional one (1) year options for years six and seven.

Note: Parts catalog or parts list prices or Specialty parts prices should be applicable VTA's current bus fleet's Coach Series listed below:

VTA's current bus fleet's Coach Series, OEM manufacturer, and OEM Build Numbers are as follows:

Coach Series	OEM	OEM Build No.
100 Series	GILLIG	178673- 178742
200 Series	GILLIG	178743 - 178762
1000 Series	GILLIG	72799 - 72849
2000 Series	GILLIG	72040 - 72100
2100 Series	GILLIG	72101 - 72123
2200 Series	GILLIG	72643 - 72698
3400 Series	GILLIG	199098 - 199188
4100 Series	GILLIG	92829 - 92865
4200 Series	GILLIG	184708 - 184727
4300 Series	NEW FLYER	SR1767
4400 Series	GILLIG	184693 - 184707
6200 Series	GILLIG	188035 - 188044
6400 Series	GILLIG	188001 - 188034
7400 Series	GILLIG	188045 - 188100
8300 Series	NEW FLYER	SR2177

- B. Vendors must choose to bid on ONLY ONE of the following two options:

Bid Option 1. Vendors That Can Provide Complete Parts Catalogs or Parts Lists

Vendors bidding on Option 1 may **not** bid on Option 2.

Bid Option 2. Vendors That Provide Specialty Parts or Limited Categories.

- C. Failure to provide a Vendor Product Catalog Price list with the applicable percentage discount for either the Full Catalog of Bus Parts or the Specialty Bus Part Categories will result in the Bid being rejected as non-responsive.

- D. PRICE AND PRICE INCREASES:

Bidder agrees that the discount quoted on the attached BID FORM 1-B (OPTION 1) / BID FORM 1-C (OPTION 2), PRICE DISCOUNT SCHEDULE is for the entire period of the proposed Contract, including all Option Years.

The successful Bidder(s) must provide the Bidders' parts catalog or parts list upon which their bids were submitted. The submitted catalogs or parts list will become a part of the Contract. The catalog or parts list will indicate the most current model numbers, styles, and price.

Following the first twelve (12) months of the term and following each subsequent twelve (12) month period interval thereafter, the Contractor will inform VTA of price changes, if any. **The price change is expected to be commensurate with PPI Industry Data for Transportation Equipment: Motor Vehicles Part (not seasonally adjusted, with series number SPU1412)**, published by the United States Department of Labor, Bureau of Labor Statistics or if such Index is no longer in use, then such replacement that is most comparable to the index. The price adjustment will go into effect 30 calendar days upon VTA's receipt of the Contractor's written notice of price change. Contractor is permitted to reduce their pricing any time during the Contract term. All pricing is subject to a price reasonableness analysis.

- E. **CONTRACT TYPE: MULTI-AWARD; CONTRACT TYPE:** VTA anticipates the award of up to three (3) indefinite delivery/indefinite quantity ("IDIQ") contracts to vendors offering the full catalog of bus parts and up to two (2) indefinite delivery/indefinite quantity ("IDIQ") contracts for each specialty part category under this IFB.

These are not exclusive contracts or requirements contracts, and they do not obligate VTA to fulfill all of its need for the goods or services covered by the Contract through the Contractor. The guaranteed minimum is \$1,000.00 with an estimated maximum of \$70,000,000.00 in total for all awardees over seven (7) years.

- F. **SOLICITATION SUBMITTALS:** Your Bid submittal is to include the following forms which are provided in this IFB:

BID FORM 1-A: BIDDER ACKNOWLEDGEMENT OF ADDENDA (Page 30)
BID FORM 1-B: PRICE DISCOUNT SCHEDULE (FOR FULL CATALOG OPTION 1). (Page 32)
FORM 1-C: PRICE DISCOUNT SCHEDULE (FOR SPECIALTY PARTS OPTION 2) (Page 30)
BID FORM 2-A (Page 37)
BID FORM 2-B (Page 39)
BID FORM 3 APPROVED OEM ALTERNATIVE EQUAL SUBMISSION FORM (Page 33)
BIDDER SIGNATURE PAGE (Page 52)
BIDDER'S QUESTIONNAIRE-EXHIBIT O (Page 53)

- IV. **TECHNICAL REVIEW:** Jay Petty

- A. GENERAL SCOPE AND OVERVIEW
B. INVOICING AND PAYMENT APPLICATION

- V. **QUALITY ASSURANCE AND WARRANTY REQUIREMENTS:** Rocky Bal

- A. General Overview of the Quality Assurance and Warranty Provisions:

...TIME FOR QUESTIONS REGARDING THIS SECTION

- VI. **CLOSING REMARKS:** David Ossom

A. Reminder about channel of communication

Until Contract Award, all communication, written or verbal, regarding this Request for Proposal **MUST** be addressed to David Ossom. Bidders and their representatives shall not make or attempt to make any contact with or communicate with any other members of VTA, its employees or consultants.

B. All questions asked at the Pre-Bid Conference are informal. Please submit questions in writing by **TUESDAY, FEBRUARY 4, 2025, by 5:00 PM P.T.**
Email: David.Ossom@vta.org

C. Reminder about Due Dates:

Deadline to submit Approved OEM Alternate Equals Submission Form (Bid Form 3):
TUESDAY, FEBRUARY 11, 2025, by 2:00 PM P.T.

Deadline to submit Bids: **TUESDAY, MARCH 11, 2025, by 2:00 PM P.T.**