

# MOHAVE COUNTY PROCUREMENT DEPARTMENT PRE-PROPOSAL WEB CONFERENCE AGENDA

## RFP 2025-037-RFP BOAT REPAIR SERVICES

DATE: February 20, 2025 TIME: 10:00 AM (Local AZ Time)

Join via [Microsoft Teams Meeting](#) or Join by phone: +1-623-473-7231, ID: 196 064 934#

1. **Greetings and Introductions:** Morgan Michaels, Procurement Department
  - a. Purpose of this pre-proposal conference – to answer questions openly and provide clarification on the RFPs.
  - b. No verbal statements made shall change the solicitation.
  - c. Please email [MichaM@mohave.gov](mailto:MichaM@mohave.gov) to confirm your attendance at this teleconference.
2. **RFP Overview:**
  - a. Solicitation documents are available at: <https://procurement.opengov.com/portal/mohavecounty>
  - b. Mohave County is seeking proposals for boat repair services for Sheriff's Office watercraft in the Lake Havasu City area.
  - c. Overview of sections of the RFP.
3. **RFP Questions:**
  - a. All questions concerning the RFP are to be submitted in writing, preferably through email or OpenGov.
  - b. Questions are due by 5 PM on February 25, 2025.
  - c. Answers will be made through a solicitation addendum and will be made public.
4. **RFP Submission:**
  - a. **Proposals are due March 6, 2025 at 2:00 p.m. Local AZ Time.**
  - b. Late proposals will not be considered for any reason.
  - c. Options for submission:
    - i. Submit electronically through the County's online bidding system at: <https://procurement.opengov.com/portal/mohavecounty>, or;
    - ii. Submit physically on paper through mail, delivery service, or in-person.
  - d. Kingman is considered rural by delivery carriers - express and next day not guaranteed.
  - e. The Evaluation of Proposals sections of the RFP lists submittal requirements.
  - f. Check the County's procurement portal before submitting a proposal, include any addenda that have been issued.
  - g. Do not use the Mohave County Seal in your proposal – use of the Seal is restricted.
5. **Evaluation and Award:**
  - a. Evaluation will be made by a committee that will rank the proposals according to the Evaluation of Proposals section of the RFP, based on the information in your proposals.
  - b. County may elect to award to one or more vendors, up to five, if the services provided by different vendors are necessary to provide all necessary services in a cost-effective and timely manner.
  - c. The Evaluation Committee's recommendation for award requires approval by the Mohave County Board of Supervisors, anticipated at a Board meeting in May of 2025.
6. Elaboration by Mohave County representatives.
7. Questions and Answers from vendors.