

## PRE-BID MEETING - AGENDA

Thursday, March 6, 2025 @ 9:30 AM

1.	<b>Project:</b>	<p>ITB no. 25-B-62LL Contract no. C-2020</p> <p><b>Volusia County Administration Building Drainage Improvements</b></p>								
2.	<b>Sign-In Sheet:</b>	Please sign in. The sign in sheet will be posted on OpenGov.com.								
3.	<b>Bid Closing Date and Time:</b>	<b>Thursday, April 3, 2025 @ 3:00 P.M.</b>								
4.	<b>Introduction:</b>									
	<b>A. Owner</b>	County of Volusia Deland, Florida								
	<b>B. County Contact Until Final Execution of Contract:</b>	Purchasing and Contracts Division: Lacey Lassiter								
	<b>C. Department/Division: Project Manager:</b>	Business Services/Facilities Management – Kamron Gardner Architects/Engineers – Zev Cohen								
5.	<b>Availability of Documents:</b> All bid documents related to this project are available via the web including forms, technical provisions, drawings, addenda, if applicable, and a plan holder’s list. This info can be found on <a href="http://www.OpenGov.com">www.OpenGov.com</a> , the County’s new online bid submittal software.									
6.	<b>Completion Period:</b>	<table style="width: 100%; border: none;"> <tr> <td style="width: 60%;">Total Completion:</td> <td style="text-align: right;">180 days</td> </tr> <tr> <td>Performance &amp; Payment Bonds:</td> <td style="text-align: right;">100% of Contract Price</td> </tr> <tr> <td>Bid Bond:</td> <td style="text-align: right;">5% of total bid price</td> </tr> <tr> <td>Project Est.:</td> <td style="text-align: right;">\$450,000.00</td> </tr> </table>	Total Completion:	180 days	Performance & Payment Bonds:	100% of Contract Price	Bid Bond:	5% of total bid price	Project Est.:	\$450,000.00
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Project Est.:	\$450,000.00									
7.	<p><b>Questions:</b> Request for interpretation/questions/equivalents must be submitted in writing preferably via Opengov.com for this solicitation on or before <b>Thursday, March 20, 2025 (end of business day)</b>. <b>An addendum will be posted to the County website after the submissions of all questions.</b></p> <p>Note: Questions received after specified date and time may not receive a response.</p> <p>E-mail: <a href="mailto:LLassiter@volusia.org">LLassiter@volusia.org</a></p>									
8.	<p><b>Bid Proposal:</b> Bid prices shall remain firm for a period of one hundred twenty (120) days after the bid opening. <b>Bidders shall submit their proposal in accordance with the solicitation documents. One completed copy of the bid proposal shall be submitted electronically along with the required copies.</b></p>									

