

## PRE-BID MEETING - AGENDA

**Thursday, April 17, 2025 @ 9:00 AM**

<b>1.</b>	<b>Project:</b>	<b>ITB no. 25-B-66LL</b> <b>Contract no. C-2023</b>  <b>VOLUSIA COUNTY BRANCH JAIL PARKING LOT</b>								
<b>2.</b>	<b>Sign-In Sheet:</b>	Please sign in. The sign in sheet will be posted on OpenGov.com.								
<b>3.</b>	<b>Bid Closing Date and Time:</b>	<b>Thursday, May 15, 2025 @ 3:00 P.M.</b>								
<b>4.</b>	<b>Introduction:</b>									
	<b>A. Owner</b>	County of Volusia Deland, Florida								
	<b>B. County Contact Until Final Execution of Contract:</b>	Purchasing and Contracts Division: Lacey Lassiter								
	<b>C. Department/Division: Project Manager:</b>	Business Services/Facilities Management – Joe Ryals Architects/Engineers – Zev Cohen & Associates								
<b>5.</b>	<b>Availability of Documents:</b> All bid documents related to this project are available via the web including forms, technical provisions, drawings, addenda, if applicable, and a plan holder’s list. This info can be found on <a href="http://www.OpenGov.com">www.OpenGov.com</a> , the County’s new online bid submittal software.									
<b>6.</b>	<b>Completion Period:</b>	<table style="width: 100%; border: none;"> <tr> <td style="width: 60%;">Total Completion:</td> <td style="text-align: right;">30 days</td> </tr> <tr> <td>Performance &amp; Payment Bonds:</td> <td style="text-align: right;">100% of Contract Price</td> </tr> <tr> <td>Bid Bond:</td> <td style="text-align: right;">5% of total bid price</td> </tr> <tr> <td>Project Est.:</td> <td style="text-align: right;">\$400,000.00</td> </tr> </table>	Total Completion:	30 days	Performance & Payment Bonds:	100% of Contract Price	Bid Bond:	5% of total bid price	Project Est.:	\$400,000.00
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Project Est.:	\$400,000.00									
<b>7.</b>	<b>Questions:</b> Request for interpretation/questions/equivalents must be submitted in writing preferably via OpenGov.com for this solicitation on or before <b>Thursday, May 1, 2025 (end of business day)</b> . <b>An addendum will be posted to OpenGov.com.</b>  Note: Questions received after specified date and time may not receive a response.  <b>E-mail: <a href="mailto:LLassiter@volusia.org">LLassiter@volusia.org</a></b>									
<b>8.</b>	<b>Bid Proposal:</b> Bid prices shall remain firm for a period of one hundred twenty (120) days after the bid opening. <b>Bidders shall submit their proposal in accordance with the solicitation documents. One completed copy of the bid proposal shall be submitted electronically along with the required copies.</b>									

