

PRE-BID MEETING - AGENDA

Thursday, April 17, 2025 @ 1:30 PM

1. Project:	ITB no. 25-B-90LL Contract no. C2031 DELAND IT RESTROOM ENERGY CONSERVATION MEASURES										
2. Sign-In Sheet:	Please sign in.										
3. Bid Closing Date and Time:	Thursday, May 15, 2025 @ 3:00 P.M.										
4. Introduction:											
A. Owner	County of Volusia DeLand, Florida										
B. County Contact Until Final Execution of Contract:	Purchasing and Contracts Division: Lacey Lassiter										
C. Department/Division: Project Manager:	Business Services – Facilities, Kamron Gardner Consultant – Raymond Engineering-Georgia, Inc.										
5. Availability of Documents:	All bid documents related to this project are available via the web in OpenGov including forms, technical provisions, drawings, addenda, if applicable, and a plan holder's list.										
6. Completion Period:	<table style="width: 100%; border: none;"> <tr> <td style="padding-right: 20px;">Total Completion:</td> <td style="text-align: right;">150 days</td> </tr> <tr> <td>Performance & Payment Bonds:</td> <td style="text-align: right;">100% of Contract Price</td> </tr> <tr> <td>Bid Bond:</td> <td style="text-align: right;">5% of total bid price</td> </tr> <tr> <td>Liquidated Damages:</td> <td style="text-align: right;">\$500.00/day</td> </tr> <tr> <td>Project Est.:</td> <td style="text-align: right;">\$375,000.00</td> </tr> </table>	Total Completion:	150 days	Performance & Payment Bonds:	100% of Contract Price	Bid Bond:	5% of total bid price	Liquidated Damages:	\$500.00/day	Project Est.:	\$375,000.00
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Project Est.:	\$375,000.00										
7. Questions:	Request for interpretation/questions/equivalents must be submitted in writing via OpenGov on or before Thursday, May 1, 2025 . All responses will be posted in OpenGov. Note: Questions received after specified date and time may not receive a response. If you encounter any issues with the documents, you can E-mail me at llassiter@volusia.org										
8. Bid Proposal:	Bid prices shall remain firm for a period of one hundred twenty (120) days after the bid opening. Bidders shall submit their proposal in accordance with the solicitation documents. <u>One completed copy of the bid proposal shall be submitted.</u>										
9. Project Description:	The County of Volusia, Facilities Department is seeking a single, responsive and responsible bidder for the demolition and restoration of four (4) existing restroom spaces to new layout that will be ADA accessible at the DeLand IT Building 119 W. Indiana Ave, DeLand, FL 32720. The lowest responsive and responsible Bidder shall be responsible for all applicable permitting, labor, materials, equipment, tools, transportation, services, and incidentals necessary to complete all Work required by the specifications and as shown on the drawings.										
10. Permits:	It is the responsibility of the contractor to secure all necessary County permits.										

11.	Other Related Issues: Proposal submission – <u>Performance of Work By Prime/Subcontractors</u> form must be completed and submitted along with the proposal (complete via Excel sheet). Incomplete and/or missing form may deem the respondent non-responsive.
12.	OPENGOV: Volusia County has transitioned to a new E-Procurement Software, OpenGov, effective January 1, 2023. All new solicitations will only be posted with OpenGov. Solicitations posted prior to January 1, 2023, will still be available in the Mercell Source-to-Contract platform. To access new Volusia County solicitations, visit https://procurement.opengov.com/portal/volusia To access Solicitations posted prior to January 1, 2023, visit: https://app.negometrix.com/buyer/970 .
13.	Questions from Bidders: