

PRE-BID MEETING - AGENDA

Thursday, July 9, 2025 @ 9:00 AM

1.	Project:	ITB no. 25-B-128LL Contract no. C-2039 VILLAGE GATEWAY PLAZA PARTIAL ROOF REPLACEMENT								
2.	Sign-In Sheet:	Please sign in. The sign in sheet will be posted on OpenGov.com.								
3.	Bid Closing Date and Time:	Thursday, July 31, 2025 @ 3:00 P.M.								
4.	Introduction:									
	A. Owner	County of Volusia Deland, Florida								
	B. County Contact Until Final Execution of Contract:	Purchasing and Contracts Division: Lacey Lassiter								
	C. Department/Division: Project Manager:	Business Services/Facilities Management – Phillip Hughes Architects/Engineers – A/R/C Associates, Inc.								
5.	Availability of Documents: All bid documents related to this project are available via the web including forms, technical provisions, drawings, addenda, if applicable, and a plan holder’s list. This info can be found on www.OpenGov.com , the County’s new online bid submittal software.									
6.	Completion Period:	<table style="width: 100%; border: none;"> <tr> <td style="width: 60%;">Total Completion:</td> <td style="text-align: right;">150 days</td> </tr> <tr> <td>Performance & Payment Bonds:</td> <td style="text-align: right;">100% of Contract Price</td> </tr> <tr> <td>Bid Bond:</td> <td style="text-align: right;">5% of total bid price</td> </tr> <tr> <td>Project Est.:</td> <td style="text-align: right;">\$750,000.00</td> </tr> </table>	Total Completion:	150 days	Performance & Payment Bonds:	100% of Contract Price	Bid Bond:	5% of total bid price	Project Est.:	\$750,000.00
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7.	Questions: Request for interpretation/questions/equivalents must be submitted in writing preferably via e-mail to the analyst responsible for this solicitation on or before Thursday, July 17, 2025 (end of business day) . An addendum will be posted to the County website after the submissions of all questions. Note: Questions received after specified date and time may not receive a response. E-mail: LLassiter@volusia.org									
8.	Bid Proposal: Bid prices shall remain firm for a period of one hundred twenty (120) days after the bid opening. Bidders shall submit their proposal in accordance with the solicitation documents. One completed copy of the bid proposal shall be submitted electronically along with the required copies.									

9.	<p>Project Description: The County of Volusia, Department of Business Services, Facilities Division is seeking a single, responsive and responsible Bidder for the <i>Demolition and Repair of existing sloped metal roof at Village Gateway 1568 North Woodland Blvd., DeLand, FL 32720.</i> The lowest responsive and responsible Bidder shall be responsible for all applicable permitting, labor, materials, equipment, tools, transportation, services, and incidentals necessary to complete all Work required by the specifications and as shown on the drawings.</p>
10.	<p>Permits: It is the responsibility of the contractor to secure all necessary permits.</p>
11.	<p>Other Related Issues: Incomplete and/or missing form shall deem the respondent non-responsive.</p>
12.	<p>Questions from Bidders:</p>