



**PRE-PROPOSAL CONFERENCE AGENDA
RFP P25124
Rail Tamper Remanufacture
MS Teams Meeting
December 4, 2025 at 10:00 AM P.S.T**

I. WELCOME/INTRODUCTIONS

**Aaron Whelan, Contracts Administrator
Mel Gonzales, Project Manager
Landon Medina, Business Diversity**

Until Contract Award, all communication, written or verbal, regarding this Request for Proposal MUST be address to Aaron Whelan

II. REQUEST FOR PROPOSALS

- **Instructions to Proposers** **Page 5**
- **Proposer's Minimum Qualifications** **Page 9**
- **Evaluation and Selection** **Page 10**
- **Proposal Format & Content** **Page 12**
- **Indemnification and Insurance Requirements** **Page 16**
- **Proposal Submittals** **Page 24**
- **Exceptions to the Agreement**
 - **Only those exceptions submitted as part of the Proposal shall be considered during negotiations.**
- **Oral interviews TBD (January 26, 2026 – January 30, 2026)**

III. SBE/DBE Policy **Page 15**
Landon Medina, Office of Business Diversity Programs **Exhibit A6**

IV. PROJECT OVERVIEW/SCOPE OF WORK **Page 16**
Project Manager: Mel Gonzales

V. QUESTIONS & ANSWERS



All questions asked at the Pre-Proposal Conference are informal. Please put any questions you feel are important in writing and submit to the Questions and Answers on the VTA solicitation site or email or them to Aaron Whelan by 4:00 p.m on December 9, 2025 at Aaron.whelan@vta.org.

V. CLOSING REMARKS: Aaron Whelan

A. Reminder about channel of communication

B. Reminder about Due Dates:

Question Submission Deadline: December 9, 2025 at 4:00 PM P.S.T.

Proposal Submission Deadline: January 7, 2026 at 2:00 PM P.S.T

Interviews: TBD (January 26, 2026 – January 30, 2026)

Best and Final Offers: TBD (February 27, 2026 at 2:00 PM P.S.T)