

PRE-BID CONFERENCE AGENDA

RFP 25-35 Demolition of 2636 Fountain View Drive

Time and Date: 10:00 A.M. Central Standard Time (“CST”) April 23, 2024

LOCATION: 2640 Fountain View Drive, Houston TX, 77057 – Suite 1065

1. Welcome
2. Introductions
3. General
 - 3.1 Please send an email to purchasing@housingforhouston.com stating that you attended this meeting.
 - 3.2 **Questions will be acknowledged by HHA’s meeting facilitator; however, any question asked MUST be submitted in writing so that any answers officially become part of the solicitation.**
 - 3.3 Facilitator will pause periodically in order to answer any questions related to the content being reviewed.
4. Pre-Bid Format
 - 4.1 **Oral statements made by HHA, or anyone else is not binding, unless they are incorporated into the above solicitation via an Amendment.**
 - 4.2 Monitor HHA’s website for Amendments to the above solicitation.
5. Review Solicitation
 - 5.1 Overview of Administrative / Submittal Requirements
 - Questions must be posted to the solicitation through OpenGov.
 - Pay attention to the Procurement Schedule, and Submittals
 - 5.2 Overview of Project / Technical Requirements
6. Recap Procurement Schedule
7. Adjourn