

# MOHAVE COUNTY PROCUREMENT DEPARTMENT PRE-BID SITE WALK CONFERENCE AGENDA

## HISTORIC COURTHOUSE REMODLE

IFB NO.: 2026-020-IFB

DATE: DECEMBER 3, 2025, | TIME: 10:00 AM (Local AZ Time)

1. **Greetings and Introductions:** Dusty Lewis, Procurement Department, Butch Finkbeiner, Facilities Manager, Representative from the Courts.
  - a. Purpose of this pre-bid walk – to answer questions openly and provide clarification on the IFB.
  - b. No verbal statements made shall change the solicitation. Questions should be submitted in OpenGov, even if answered at the Pre-Bid.
2. **IFB Overview:**
  - a. Solicitation documents are available at: <https://procurement.opengov.com/portal/mohavecounty>
  - b. Mohave County is bids from experienced and qualified Contractors to provide the Historic Courthouse Remodel, per the plan set.
3. **IFB Questions:**
  - a. All questions concerning the IFB are to be submitted in writing, preferably through OpenGov or via email to [LewisD@mohave.gov](mailto:LewisD@mohave.gov)
  - b. Questions are due by 5:00 pm on December 9, 2025.
  - c. Answers will be made through a solicitation addendum and will be made public.
4. **IFB Submission:**
  - a. **Bids are due December 18, 2025 at 2:00 p.m. Local AZ Time.**
  - b. Late submittals will not be considered for any reason.
  - c. Submit electronically through the County's online bidding system at: <https://procurement.opengov.com/portal/mohavecounty>.
  - d. Do not use the Mohave County Seal in your proposal – use of the Seal is restricted.
5. **Award:**
  - a. Award recommendation will be based on lowest responsive and responsible bidder.
  - b. Recommendation for award requires approval by the Mohave County Board of Supervisors, anticipated at the second Board of Supervisors regularly scheduled meeting in January 2026 Board meeting.
6. Elaboration by Mohave County representatives.
7. Questions from vendors.