

# Beltz 8 Upgrades for ASR – Pre-Bid Meeting Agenda



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<b>Meeting Date:</b>	December 10, 2025	<b>Meeting Time:</b>	11:00 AM – 12:00 PM
<b>Location:</b>	Beltz 8 Site, 3701 Roland Dr, Santa Cruz, CA 95062		
<b>Subject:</b>	Beltz 8 Upgrades for Aquifer Storage and Recovery Project – Pre-Bid Meeting		

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**Purpose:** Familiarize potential bidders with the site conditions and provide an overview of the project.

## Attendees (planned):

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| Emmanuel Fonseca (City) – PM (Construction) | Justin Peterson (Carollo) – Designer         |
| Ryan Thomas (City) – Ops                    | Melanie Carrido (MKN) – Construction Manager |
| Catherine Borrowman (City) – Environmental  |  |

## Agenda:

### Discussion Topic

- 1) INTRODUCTIONS & SIGN-IN
- 2) PROJECT OVERVIEW
- 3) CONTRACT REQUIREMENTS OF EMPHASIS
  - a) Hiring requirements
    - i) Local Hire & Apprenticeship – Goal is 50% local hire and 20% apprentice hours per trade.
    - ii) Labor Compliance: Prevailing wage & certified payroll – State requirements to electronically submit certified payroll records to the DIR website. Monitored by Labor Compliance consultant.
    - iii) Contractors must be registered with the DIR prior to submitting a bid.
  - b) California Air Resources Board (CARB) certificate of reported compliance must now be submitted with the bid. Forms are included in the bidding documents.
  - c) Work Hours (including deliveries): Weekdays, 8am to 5pm
  - d) Subcontractors performing downhole well work must have a valid Class C-57 California Contractor’s License
- 4) SPECIAL ISSUES OF EMPHASIS
  - a) City personnel will need access to the site throughout construction to perform weekly rounds
  - b) SyCal Engineering is the specified system integration subcontractor for this project. See Bid Item #10 and Exhibit D for scope of work description and fee.
  - c) City priority to be able to operate the well and treatment plant throughout construction.
  - d) Water System Shutdowns
    - i) Contractor must submit Facility Outage Plan & Shutdown Outage Request Form.
    - ii) Two shutdowns assumed. Max shutdown duration 240 consecutive hours (November-April).
    - iii) Suggested work sequence is provided in the bidding documents.

- iv) Refer to Section 01 14 00 – Work Restrictions
  - e) Excavation restricted to May 1 – Sept 30. Refer to Sections 01 14 00 and 01 35 43 for additional requirements for excavations Oct 1 – April 30.
    - i) **No discharges to storm drain, County moratorium in place.**
    - ii) Contractor responsibility to obtain Santa Cruz County Special Discharge Permit for discharges to sanitary sewer.
  - f) WIFIA Funding – Requirements are included in the bidding documents.
- 5) ENVIRONMENTAL REQUIREMENTS
- a) Refer to Section 01 35 43 – Environmental Procedures.
  - b) Mitigation Monitoring and Reporting Program (MMRP) requirements are included in Exhibit B-2.
  - c) **No discharges to storm drain, County moratorium in place.**
  - d) Nominal discharges to sanitary sewer restricted to 75 gpm. No discharge sanitary sewer during or immediately following rain events (0.2-2.0 in/hr). Refer to Exhibit J.
- 6) CONSTRUCTION MANAGEMENT
- a) Procore CM Software
  - b) Construction management, daily field inspections, and specialty inspections by MKN.
  - c) Current set of redline drawings with recorded changes and construction progress schedule will be required with each application for payment.
- 7) KEY DATES & SCHEDULE
- a) Formal questions should be submitted electronically by January 5, 2025 at 12:00 PM and will be answered by bid addenda.
  - b) **Bids due:** January 9, 2026 at 11:30 AM local time
  - c) Project duration is 330 calendar days (base bid), with an additional 20 days if the additive bid item is executed.
  - d) Notice to Begin Pre-Construction Activities vs. Notice to Proceed
    - i) Time between Notice to Begin Pre-Construction Activities and Notice to Proceed not to exceed 150 days
    - ii) Activities allowed: potholing and surveying, replace the existing above-ground gate valve (Dwg 08D02), prepare shop drawing submittals and critical RFIs
  - e) Contract Milestones
    - i) Submitted Shop Drawing Submittals for Electrical, Mechanical, and Chemical Systems – 30 days after NTP
    - ii) Substantial Completion – 180 days after NTP
    - iii) Final Completion and Receipt of Contractor’s Record Drawings – 240 days after NTP
- 8) PROPER PREPARATION OF BIDS & SUBMISSION
- a) Communication during bidding period
  - b) Electronic bid submittal and bid opening
  - c) Bid requirements & attachments
    - i) Attendance & sign-in to mandatory pre-bid meeting
    - ii) Items due with the Contractor’s Bid – See Article 2 of the Bid Form
    - iii) A signed copy of each addendum must be attached to the Contractor’s Bid.
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