



OFFICE OF
THE CITY ENGINEER
PHONE (650) 829-6652
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CITY COUNCIL 2026

MARK ADDIEGO, MAYOR (DIST. 1)
MARK NAGALES, VICE MAYOR (DIST. 2)
JAMES COLEMAN, MEMBER (DIST. 4)
EDDIE FLORES, MEMBER (DIST. 5)
FLOR NICOLAS, MEMBER (DIST. 3)

LAURA SNIDEMAN, CITY MANAGER

PRE-BID MEETING AGENDA

Project Name: Mission Road Underground Utility District Project

PROJECT NO.: ST1904

BID NO. : 2711

Date: January 7, 2026

Location: SW corner at Bart and Mission Rd intersection

AGENDA:

1. INTRODUCTION & HOUSEKEEPING

- a. Sign-in Sheet
- b. Project Personnel
 - For Non-Technical Questions Contact the Engineering Division
Jeffrey Chou, P.E., Senior Engineer
Jeffrey.chou@ssfca.gov; 650-829-6668
- c. Submit Questions via the City's eProcurement Portal:
<http://secure.procurenw.com/portal/ssf>

2. GENERAL PROJECT INFORMATION

- a. Project Location: Mission Road from Grand Avenue to the South San Francisco BART Station Southern entrance, South San Francisco, CA 94080
- b. Scope of Work: The contract is for construction of a CPUC Electric Tariff Rule 20A utility undergrounding project. The work consists of relocating overhead utility lines to below ground within Underground Utility District (UUD), including the installation of new utility boxes, vaults, and conduits along and within joint trenches, constructing new sidewalk and ADA compliant curb ramps, installing new streetlighting system, drainage adjustment, pavement rehabilitation, signing and striping, utility coordination and public notification.
- c. The successful bidder must have a valid contractor's license Classification A
- d. Bid Bond: no less than 10% of the Total Base Bid Price



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3. PROJECT TIMELINE

- a. Release Project Date: December 15, 2025
- b. Pre-bid Meeting (Non-Mandatory): January 7, 2026
- c. Last Day for pre-bid questions: January 13, 2026, 4:00pm
- d. Bid Submission Deadline: January 21, 2026, 2:00pm
- e. Anticipated Board Award: tentative date in February 2026
- f. 250 Working Days
 - 230 working days for the 1st mobilization to perform joint trench substructure installation, storm drain system modifications, surface restoration, curb ramp improvements, streetlights system installation, utility adjustments, pavement rehabilitation and striping.
 - 20 working days for the 2nd mobilization to coordinate the electrical switchovers at residences

4. ORDER OF WORK

- a. Stage 1: Pre-Construction Conference, submittals, encroachment permit, stake new vaults, joint trench main alignment and streetlight pole locations, proof of placement of order for long lead items (e.g. vaults and streetlight materials), field meetings with utility companies
- b. Stage 2: Materials Fabrication Work Suspension
- c. Stage 3: City will end Materials Fabrication Work Suspension by issuing an NTP to complete work

5. SAFETY & SECURITY

- a. Utility Protection (USA Marking, potholing)
- b. Traffic Control and trench plates
- c. Sheeting and Shoring

6. CONSTRUCTION COMPLIANCE

- a. Labor Code Requirements

7. Q&A