

MOHAVE COUNTY PROCUREMENT DEPARTMENT PRE-SUBMITTAL CONFERENCE AGENDA

JOC – EARTHWORKS AND CHANNEL MAINTENANCE
2026-026-RFQ

DATE: January 21, 2026 TIME: 2:00 PM (Local AZ Time)

1. **Greetings and Introductions:** Shelli Whaley, Procurement Officer
 - a. Purpose of this pre-proposal conference – to answer questions openly and provide clarification on the RFQ.
 - b. No verbal statements made shall change the solicitation.
 - c. Note that this pre-bid conference is not mandatory for bidding.
2. **RFQ Overview:**
 - a. Solicitation documents are available at: <https://procurement.opengov.com/portal/mohavecounty>
 - b. Mohave County is soliciting bids from experienced and qualified firms, appropriately licensed in the State of Arizona, to provide construction and maintenance services for major drainage ways, flood control channels and other earthwork projects.
 - c. Overview of sections of the RFQ.
3. **RFQ Questions:**
 - a. All questions concerning the RFQ are to be submitted in writing, preferably through email or OpenGov.
 - b. Questions are due by January 26, 2026 at 5:00 pm.
 - c. Answers will be made through a solicitation addendum and will be made public.
4. **RFQ Submission:**
 - a. **Proposals are due February 10, 2026 at 2:00 p.m. Local AZ Time.**
 - b. Late proposals will not be considered for any reason.
 - c. Submit electronically through the County's online bidding system at: <https://procurement.opengov.com/portal/mohavecounty> .
 - d. Check the County's procurement portal before submitting a proposal, include any addenda that have been issued.
 - e. Do not use the Mohave County Seal in your proposal – use of the Seal is restricted.
5. **Award:**
 - a. Evaluation will be made by a committee that will rank the proposals according to the Evaluation of Proposals section of the RFQ, based on the information in your proposals.
 - b. The recommendation for award requires approval by the Mohave County Board of Supervisors, anticipated at the April 6, 2026 Board meeting.
6. Elaboration by Mohave County representatives.
7. Questions from vendors.