

2026 Private Lot Mowing

MANDATORY PREBID MEETING Friday, March 27, 2026 at 10:00 AM

- CONTACT PERSON:** Tina Clark, Utilities Team Leader
Kari Kerstetter, Purchasing Coordinator
- BID DUE DATE:** **April 8, 2026, no later than 10 AM.** Bids MUST be submitted via the City of Jackson e-Procurement Portal,
<https://procurement.opengov.com/portal/cityofjackson>
- PROPOSAL SHEETS:** ALL documents must be completely filled out and signed when submitted via OpenGov.com. Prior to completion of your Pricing Proposal, you must reference: **2. Instructions to Bidders, 2.2 Project Clarifications for Proposals**, in the contract document.
- PREQUALIFICATION:** All documents must be submitted with your bid under: **7. Attachments** in OpenGov.com
- PREVAILING WAGES:** Prevailing wages are not required for this project.
- COMPLETION DATE:** Contract Documents require that all work on this project begins on **May 1, 2026**, and is to be completed by **December 31, 2026**, to qualify for 1st renewal of this contract.
- SECURITY:** This contract is subject to ICHAT. Note: **4. Scope of Work, 4.4 Security Requirement** in the contract document.
- RENEWALS:** This agreement is subject to: One year with three, 1-year renewals contingent upon the approval of both parties. If both parties agree to renew the contract, it shall increase 3% per renewal year.
- LIQUIDATED DAMAGES:** \$100 per day
- ADDENDUMS:** If Addendums are issued, please acknowledge them prior to submission of proposal on OpenGov.com. If the document will not submit properly, you have missed checking a box within the proposal. Please review again.
- FREE SIGNUP TO OPEN.GOV.COM:** <https://procurement.opengov.com/signup>

For jobs with an estimated contract cost of \$50,000 or greater and smaller jobs deemed to be dangerous in nature which shall include, but not necessarily limited to, demolition, blasting, excavating and tunneling or other underground work.

(1) Comprehensive Commercial General Liability of at least:

- | | | |
|----|---|----------------------------|
| a. | Bodily Injury, each occurrence | \$1,000,000 |
| b. | Bodily Injury, aggregate | \$1,000,000 |
| c. | Property Damage, each occurrence | \$500,000 |
| d. | Property Damage, aggregate
(or in the alternative to a, b, c, d) | \$500,000 |
| e. | Bodily Injury and Property Damage Combined Single Limit
each occurrence
and aggregate | \$1,000,000
\$1,000,000 |

(2) Automotive Liability and Property Damage Insurance with limits of at least:

- | | | |
|----|--|-------------|
| a. | Bodily Injury, each person | \$1,000,000 |
| b. | Bodily Injury, each occurrence | \$1,000,000 |
| c. | Property Damage, each occurrence
(or in the alternative to a, b, c) | \$1,000,000 |
| d. | Bodily Injury and Property Damage Combined Single Limit
each occurrence | \$1,000,000 |

NOTE: To comply with the required limits of liability, each insurance may be placed in more than one policy, including an excess umbrella type policy.

Worker's Compensation and Employer's Liability Insurance as required by the State of Michigan for all Contractor's employees and those of its sub-contractors engaged in work under this contract. If Contractor is a sole proprietorship and as such is not eligible for Worker's Compensation Coverage, Contractor must submit proof of same, satisfactory to the City. **If Contractor is otherwise not obligated to carry Worker's Compensation Coverage, Contractor must submit documentation from the Michigan Department of Labor (Form WC-337 or its equivalent); and**

If the contract requires any work procedures involving explosives, blasting, demolition, excavating, trenching, tunneling, underground work, or other dangerous activity as determined by the City, the property damage liability coverage shall include standard explosion, collapse and underground coverage (XCU) for property damage and bodily injury liability coverage with limits of \$1,000,000 each occurrence and \$1,000,000 aggregate; additionally, Contractor shall provide third party pollution liability insurance coverage with minimum limits of \$1,000,000 per occurrence and \$1,000,000 aggregate. The insurance shall name the City and its officers, employees, agents and representatives as an additional insured party.