



IFB # 20260083 - MINSKY GYM RENOVATION PROJECT

PRE-BID AGENDA

Meeting Date: June 15, 2026– 2:00 pm
Location: Robert E. Minsky Gym, 750 S.W. Darwin Blvd., Port St. Lucie, Florida
Subject: Pre-Bid Meeting – Bid No. 20260083

1. Meeting is being recorded

2. Introduction of key personnel

- Procurement
- Architect (CPZ Architects, Inc.)
- Project Manager

3. Bid Submission Requirements

- Bid Opening Date: July 8, 2026 at 2:00 pm at Microsoft Teams meeting
- Electronic Submission Only: All bids must be submitted through OpenGov. No hard copies will be accepted.
- Bid Bond:
 - A 5% Bid Bond is required.
 - Must be scanned, uploaded, and submitted with the bid package.
 - Original Bid Bonds must be mailed/delivered to the City immediately after the opening.
 - If the original is not received within 10 business days after the bid submission, the bid may be deemed non-responsive.
- Addenda:
 - All Notices & Addenda must be acknowledged in OpenGov
- Questions:
 - Last date for written questions: June 19, 2026 at 5:00 pm.
 - Please submit your questions in Q & A tab in OpenGov Project Page

4. Project Overview (Turn over to: CPZ Architects / Project Manager)

5. Project Scope Summary (PM portion to take bidders for a walkthrough)

The project includes interior and exterior repairs to the Minsky Gymnasium. Key work items include:

- **Interior wall replacement** — removing existing vinyl wall coverings and exposed insulation, then installing new metal stud framing, R-19 insulation, and high-impact drywall.
- **Finishing and painting** — completing all new wall systems.
- **Wall-mounted items** — removing, protecting, and reinstalling items as needed.
- **Water intrusion repairs** — investigating leak areas and replacing damaged materials.
- **Building envelope work** — installing roof fasteners, sealants, flashing, gutters, and downspouts to ensure a watertight structure.
- **System coordination** — coordinating with electrical and mechanical components impacted by the work.
- **Protection and cleanup** — protecting the gym floor and performing daily debris removal.

Background: The gym is a pre-engineered metal building with deteriorated insulation caused by leaks and sports activity. Work aims to restore insulation, address leaks, and install durable new interior wall systems while minimizing disruption to ongoing programming.

- Contractors are strongly encouraged to review existing conditions during the pre-bid meeting.
- The City may issue addenda based on field observations.

6. Contractor Questions / Comments

7. Closing

- All questions raised today please submit through OpenGov project, Q & A tab.
- Meeting adjourned.