



**VIRTUAL PRE-PROPOSAL CONFERENCE AGENDA**  
**RFP S26082**  
**via Microsoft Teams**  
**Friday, June 12, 2026 at 2:00 p.m.**

**I. WELCOME/INSTRUCTIONS**

Alexandria SpitsWarnars, Contracts Administrator II

- Preliminary Information: *Section 1.2 About this RFP* Page 1
- Questions & Answers: Monday, 6/15/2026 at 2:00 p.m. Page 8.
- Proposal Due Date: Thursday, 7/2/2026 at 2:00 p.m. Page 8.
- Exceptions to the Agreement Page 15.

*2.15.2 Conditional Proposals: Conditional Proposals, or those which take exception to the Contract Documents, are not allowed and may be rejected by VTA in its sole discretion.*

- Scope of Work: *Section 1.8 Description of Services* Page 3.
- Basis of Award: *Section 3.1.2 Evaluation Criteria* Page 18.
- Interviews: August 10-12, 2026 Page 8.
- Indemnification and Insurance Requirements:
  - Form of Contract, Exhibit 3, GC-6 Page 42.
  - Form of Contract, Exhibit 13, D(7) Page 91.
  - Form of Contract, Exhibit 9 Page 72.
- Proposal Submittals and Forms: Page 25.

**II. SBE/DBE Policy**

Amanuel Teweldu, Office of Business Diversity Programs  
Form of Contract, Exhibit 6

Page 11.

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**III. PROJECT OVERVIEW/SCOPE OF WORK**

Brian Tison, Project Manager

Page 3.

**IV. QUESTIONS & ANSWERS**

All questions asked at the Pre-Proposal Conference are informal. Please submit any questions you feel are important to the OpenGov solicitation page by 2:00 p.m. on Monday, 6/15/2026.