

**SEMINOLE COUNTY, FLORIDA**  
**PRE-PROPOSAL MEETING AGENDA**  
***(Non-Mandatory)***

**PS-7146-26/HSM – GREENWOOD LAKES WATER RECLAMATION FACILITY CLASS I  
RELIABILITY IMPROVEMENTS**

Greenwood Lakes Water Reclamation Facility  
701 Green Way Blvd  
Lake Mary, FL 32746

**Tuesday June 16, 2026, at 2:30 P.M.**

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Only interpretation or correction given by the Purchasing and Contracts Division, in writing, shall be binding and prospective Bidders are advised that no other source is authorized to give information concerning, or to explain or interpret the Bidding Documents.

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1. **Introductions:** (County Staff Introductions)
2. **Due Date and Time:** July 01, 2026, at 2:00 P.M. (EST) Via electronic submission to:  
<https://secure.procurenow.com/portal/seminolefl>
3. **Seminole County Representatives:**
  - a. **Utilities and Construction:** David Ornberg, Project Manager
  - b. **Purchasing Division:** Herronda Mortimer, Senior Procurement Analyst
4. **Contract Documents:** Contract documents can be obtained directly from the COUNTY. This package can be downloaded free from the County's website [www.seminolecountyfl.gov/purchasing](http://www.seminolecountyfl.gov/purchasing) (Select Current Procurement), or by calling 407-665-7116.
5. **Project Description:** Seminole County is actively seeking a professional engineering firm, in accordance with Florida Statutes 287.055, to perform design, permitting, assistance with public engagement, bid-phase services and limited construction-phase services for County's Greenwood Lakes Water Reclamation Facility Class I Reliability Improvements (Project).
6. **Project Estimate (Over Contract Term):** \$20,000,000.00
7. **Draft Agreement:** The resulting contract will be for a period of five (5) years, with two (2), One (1) Year renewal options, from the execution of the Agreement. It is imperative for all prospective proposers to carefully review the Draft Agreement, and **Insurance Coverage Requirements** within the solicitation package to ensure that all questions that arise will be answered prior to the closing of this solicitation
8. **Request for Interpretation of Contract Documents:** Following the conclusion of this pre-proposal conference, any requests for information on this project must be made through the assigned Procurement Analyst. Any requests for technical information must be presented in writing to the Procurement Analyst. Responses to these requests will be posted on the County website in addenda form. Contact information provided as follows:

Herronda S. Mortimer, Senior Procurement Analyst via email at (407) 665-7113 or via the question option within OpenGov at <https://secure.procurenow.com/portal/seminolefl>.

- a. Oral and other interpretations or clarifications will be without legal effect. Questions will not be accepted during the last ten (10) days prior to proposal due date unless otherwise specified by the Seminole County Purchasing and Contracts Division. **\*Last Day for questions will be June 22, 2026, at 5:00 PM (EST)\***.
9. **Contact:** All prospective Proposers are hereby instructed not to contact the Project Manager, other department staff or any member of the Seminole County Board of County Commissioners, County Manager, or Seminole County Staff members other than the noted procurement analyst regarding this PS or their proposal at any time prior to the posting on the Web Site of the final Board approved ranking. Any such contact will be cause for rejection of your proposal.
10. **Presentation of Project Overview:** to be provided by Seminole County Construction Utilities, Engineering and Construction Division.

**THANK YOU FOR YOUR INTEREST IN DOING BUSINESS  
WITH SEMINOLE COUNTY!**

**ANY QUESTIONS?**