

ATTENTION

Complete the below three steps **BY THURSDAY, SEPTEMBER 17TH, 5:00PM** to access the redacted plans exhibit and secure your presence at the mandatory bid walk:

1. RSVP in OpenGov for the bid walk.
2. Complete the "One-Time Visitor Background Check Request" Form (Attachment C) in the OpenGov attachments section. Submit the form to BettegaMI@saccounty.gov by date listed above. Contractor's may encrypt form submission if desired. ALL attending members must submit this package.
3. Complete the "NDA" in the OpenGov attachments section (Attachment B). Submit the form to KeyST@saccounty.gov by date above.

After the bid walk, contractors wishing to pursue a bid submission will be given options for day/times for an in-person secure bid plan viewing.

Sign-In location for the 9/24/24 pre-bid meeting detailed below will be at the B.T Collins Youth Detention Facility at 9601 Kiefer Blvd.
The Entrance is at the East side of the facility.



**County of Sacramento
Mandatory Pre-Bid Meeting Agenda
Contract #4724**

**B.T. Collins Youth Detention Facility – Replace Obsolete HVAC Controllers -
September 24, 2026 at 9am
Location: 9601 Kiefer Blvd, Sacramento, CA**

- **Introductions**

- County Depts Present and consultants
- All contractors present
- Sign the Sign-In Sheet

- **Pictures on this bid walk will be allowed as long as no photos are taken of the housed population.**

- **Contract Documents may be downloaded at:** <http://www.OpenGov>.

- **All questions shall be in writing and sent to OpenGov.**

- **The contractor is responsible for submitting any questions in writing so a formal written response can be provided to all bidders. Any questions asked and any responses given during the pre-bid meeting will not be recorded and will not be official.**
- A response/answer to written questions will be by addenda. Notifications of an Addendum will be posted on **OpenGov**.

- **Scope of Work**

- The work to be performed under this contract includes replacement of existing legacy heating and ventilation equipment controllers with modern counterparts in existing HVAC building control panels. In general, the existing electrical cabinets, field devices and field device wiring is to be reused. Uninterruptable power supply backup devices are to be installed at each controller. New IT drops to the cabinets are to be installed.

- **Secure bid process:** Sacramento County will deliver the redacted plan exhibit to contractors for use at the 9/24/26 mandatory pre-bid facility walk.

Reference the first page of this document for completing these steps. When all steps are completed on page 1, Sacramento County will distribute the redacted plans exhibit to the contractor via a downloadable secure link. Contractors may print and bring these plans to the 9/24/26 site walk.

- **Unredacted Bid Plan Viewing:** After this mandatory pre-bid walk, Contractors must notify the Sacramento County DGS project manager their continued interest in pursuing a bid by 5pm on September 25th. The project manager will then organize a day/time for an in-person plan viewing of unredacted bid files:

- Viewing the Unredacted Bid Plans is a **mandatory** requirement to qualify for bid submission. Attendance will be posted to OpenGov via Addendum.
- Location: 9660 Ecology Lane, Sacramento, CA 95827
- Days / Times Available (only one visit allowed per bidding team):
 - 9/30/26 – 9am – 3pm (3 hour max plan viewing)
 - 10/1/26 – 9am – 3pm (3 hour max plan viewing)
 - 10/2/26 – 9am – 3pm (3 hour max plan viewing)

- No cameras or internet connected photo capable devices will be allowed inside the secure plan viewing room.
- Printed plans will be retained by Sacramento County after the viewing. DGS will provide the Bid Plans file to the contractor after contract award.
- Reminder: The redacted plans exhibit is not to be used as the basis of bid. Each contractor shall base their bid submission on the unredacted Bid Plans.

Reminders *as noted on OpenGov, subject to change if noted via Addenda*

- **Bid Questions Deadline**
 - October 8, 2026 at 5pm
- **Bid Submission Deadline:**
 - October 22, 2026 at 2pm
- **Engineer's Estimate**
 - \$ 2,017,787.00
- **Contractor's License Requirement**
 - General Building Contractor, Class B;
 - Low Voltage Systems Contractor, C-7;
 - Electrical Contractor C-10;
 - Warm-Air Heating, Ventilating and Air-Conditioning Contractor, C-20
- **Contract time**
 - 240 Calendar Days
- **Liquidated Damages**
 - \$908 per contract day
- **Labor Compliance**
 - This will be a Prevailing Wage Project.
- **Bid proposal Forms**
 - The Contractor must use the County Bid Forms provided on OpenGov. Sign and date in the appropriate places.
 - The Contractor shall sign the Bid Proposal.
 - The Bid Guarantee may be a fully-executed bid bond (whether hardcopy, or via Surety 2000), a certified or cashier's check, or cash.
 - The contractor must have acknowledged all addenda AND applicable Bid Alternates to successfully bid on this work.
 - The Contractor is responsible for verifying the license numbers for the General and all Sub-Contractors are accurate, active, and placed on the County bid form(s).
 - The Contractor is responsible for verifying the Department of Industrial Relations numbers (DIR#) for the General and all Sub-Contractors are accurate, active, and placed on the County bid form(s).
 - Escrow Bid documents are required from the three lowest responsible bidders and must be submitted to Dept. of General Services, 9660 Ecology Lane, Sacramento, CA 95827 before 4:00pm on the Monday after the bids are due.
 - Bidders must electronically submit their bid online no later than 2:00 pm on the day of the bid on OpenGov.
 - Bids will be publicly opened by electronically unsealing the Bids on the Agency's eProcurement system website as indicated in the Notice to Bidders or a subsequent Addendum. Bidders and the public can view Bids received on the Agency's eProcurement system website after the Bid due date and time.

END