

MOHAVE COUNTY PROCUREMENT DEPARTMENT

PRE-BID CONFERENCE AGENDA

Sex Offender Treatment Services

2027-008-RFP

DATE: October 7, 2026 TIME: 10:00 AM (Local AZ Time)

1. **Greetings and Introductions:** Teresa Garrett, Procurement Officer, Susan Davidson, Deputy Probation Officer Senior, Ed Prell, Deputy Chief Probation Officer
 - a. Purpose of this pre-proposal conference – to answer questions openly and provide clarification on the RFP.
 - b. No verbal statements made shall change the solicitation.
 - c. Note that this pre-bid conference is not mandatory for bidding.
2. **RFP Overview:**
 - a. Solicitation documents are available at: <https://procurement.opengov.com/portal/mohavecounty>
 - b. Mohave County is soliciting bids for Sex Offender Treatment Services, on behalf of the Mohave County Probation Department.
 - c. Overview of sections of the RFP.
3. **RFP Questions:**
 - a. All questions concerning the RFP are to be submitted in writing, preferably through email or OpenGov.
 - b. Questions are due by October 14, 2026, at 5 pm.
 - c. Answers will be made through a solicitation addendum and will be made public.
4. **RFP Submission:**
 - a. **Proposals are due October 29, 2026, at 2:00 p.m. Local AZ Time.**
 - b. Late bids will not be considered for any reason.
 - c. Options for submission:
 - d. Submit electronically through the County's online bidding system at: <https://procurement.opengov.com/portal/mohavecounty>,
 - e. Check the County's procurement portal before submitting a proposal, include any addenda that have been issued.
 - f. Do not use the Mohave County Seal in your proposal – use of the Seal is restricted.
5. **Award:**
 - a. Award will be made with reasonable promptness by written notification to the successful bidder.
 - b. The recommendation for award requires approval by the Mohave County Board of Supervisors, anticipated at the January 18, 2027, Board meeting.
6. Elaboration by Mohave County representatives.
7. Questions and Answers from providers.