

MOHAVE COUNTY DEPARTMENT OF PROCUREMENT **PRE-BID CONFERENCE AGENDA**

Conference Date/Time/ Location:	September 1, 2026 9:00 am TEAMS meeting	Microsoft Teams meeting Join: https://teams.microsoft.com/meet/2372108056652?p=tUHJ7NTydiulTZMNwl Meeting ID: 237 210 805 665 2 Passcode: SJ7Rk2Vj
Solicitation:	2027-012-IFB Fluids and Lubricants for Automobiles and Heavy Equipment	
Procurement Officer:	Shellie Whaley	
Questions Due:	September 8, 2026 5:00 pm	
Proposals Due:	September 21, 2026, 2:00 pm	
Anticipated Award:	October 19, 2026	Need help? System reference Dial in by phone +1 623-473-7231,,85212020# United States, Phoenix Find a local number Phone conference ID: 852 120 20#

1. Greetings and Introductions:

- a. Purpose of this conference – to answer questions openly and provide clarification on the IFB.
- b. No verbal statements made or items in this agenda shall change the solicitation.
- c. Note that attendance at this conference is not mandatory for offerors.

2. IFB Overview:

- a. Solicitation documents are available at: <https://procurement.opengov.com/portal/mohavecounty>
- b. Overview of sections of the IFB.

3. IFB Questions:

- a. All questions on the IFB are to be submitted in writing, preferably through email or OpenGov.
- b. Questions are due by the date and time shown above.
- c. Answers will be made through a solicitation addendum and will be made public.

4. IFB Submission:

- a. **Proposals are due at the date and time shown above.**
- b. Late proposals will not be considered for any reason.
- c. Submit electronically through the County's [OpenGov online bidding system](#).
- d. Check the County's procurement portal before submitting a proposal for questions and addenda.
- e. Do not use the Mohave County Seal in your proposal – use of the Seal is restricted.

5. Award:

- a. Award will be made with reasonable promptness by written notification to the successful offeror.
- b. The recommendation for award requires approval by the Mohave County Board of Supervisors, anticipated at the Board meeting shown above.

6. Elaboration by Mohave County representatives.

7. Questions from bidders.