



# 2316-DD - Alder Grove Medical Clinic

Pre-proposal Meeting - April 19, 2023

# Introduction to Project

**Project Name:** Alder Grove Medical Clinic

**Project Location:** 752 B Street, Sacramento, CA 95818

**General Description:** Establish and administer a Health and Wellness Clinic on-site at the Alder Grove Public Housing Community

**Services Requested:** At a minimum, licensed and credentialed by the State of CA as a community clinic & certified for Medicaid & Medicare License.

# Introduction to Project Team

**Buyer:** Dina D. Dennis

**Section 3 Administrator:** Edward Lewis

**Project Manager:** Renee Vyborny

**Department Contact:** Dina D. Dennis

## Point of Contact

*Name: Dina D. Dennis*

*Email: ddennis@shra.org*

**\*\*Do not contact anyone else in the Agency  
or your proposal may be deemed unresponsive\*\***

# Obtaining The Bid Package

*Obtain the Bid Package on OpenGov Here:*

<https://procurement.opengov.com/portal/shra/projects/41939>

**You do not need to pay to access the Bid Package. Use this direct link and you will be able to access the Bid Package without any payment requested. OpenGov has paid plans that you do not need to sign up for.**

# Buyers Dates and Important Information

***Pre-Proposal Meeting 1: April 13, 2023 @ 9:00 a.m.***

***Pre-Proposal Meeting 2: April 19, 2023 @ 2:00 p.m. via Zoom\****

***Site Visit: 752 B Street, Sacramento, CA 95818***

***RFI End Date: April 28, 2023 no later than 4:00 p.m.***

***\*\*RFI Through OpenGov Only\*\****

***Addendum Release Date: May 1, 2023***

***Proposal Due Date: May 8, 2023 no later than 4:00 p.m.***

\*Register in advance for this meeting:

<https://shra-org.zoom.us/meeting/register/tZcrdeuqrzkuG9FwF-rmBa54gpCukAnuFE2a>

# Section 3 Requirement Changes

## Section 3 Requirement

- Requirements are based upon labor hours of Section 3 workers and businesses
  - Must have 25% of labor hours be section 3 worker labor hours
  - No new hire requirements

What does this mean for you, as a vendor:

HUD is monitoring labor hours only.

If you are used to using your suppliers as your Section 3 compliance, you will need to hire Section 3 workers and subcontract, as necessary, to Section 3 businesses.

You can also run ads for those two things in a good faith effort. SHRA has a job board you can utilize.

# Section 3 Requirement Changes

## New Section 3 Qualifications

### A Section 3 Business is newly defined as:

- At least 51% owned and controlled by Section 3 resident, or current low or very low income persons; or
- 75% (or more) of the labor hours performed by the business, are performed by low or very low income persons; or
- 51% of the business must be owned and controlled by current public housing residents or residents that currently live in Section 8 (HCV) housing.

### Section 3 Worker is newly defined as:

A worker *who is hired since November 2020* and at least meets one of the following categories:

- Public housing residents of City/County of Sacramento; or
- Persons who live in the City/County of Sacramento and who are considered to be low- to very-low income earners
- YouthBuild participant

The HUD lookback period is intended to reward retention of Section 3 or eligible workers.

# Solicitation Information

***Submittal Format:*** Through OpenGov only – no hard copies allowed

***Submittal Requirements:*** [Section 11 of RFQ](#)

***Insurance Requirements:*** [Section 6 of RFQ](#)

***Final Submittal Deadline:*** May 8, 2023 by 4:00 p.m.

***Selection Process Overview:*** [Section 13 of RFQ](#)

# Required Attachments

***Required with Submission: Section 19 of RFQ***

**\*\*These attachments are required or you will be deemed non-responsive\*\***

- ***Attachment C – Cover Sheet***
- ***Attachment D – Certified Assurances***
- ***Attachment E – Funding Sources***

# Evaluation Criteria

## 1. Success and Sustainability

**Scoring Method:** Points Based  
**Weight (Points):** 35 (23.3% of Total)

## 2. Program Design

**Scoring Method:** Points Based  
**Weight (Points):** 30 (20% of Total)

## 3. Organizational Structure & Staff Qualifications

**Scoring Method:** Points Based  
**Weight (Points):** 30 (20% of Total)

## 4. Measurable Program Goals, Outcomes and Evaluation

**Scoring Method:** Points Based  
**Weight (Points):** 25 (16.7% of Total)

## 5. Budget

**Scoring Method:** Points Based  
**Weight (Points):** 20 (13.3% of Total)

## 6. Demonstrated Need for Proposed Program

**Scoring Method:** Points Based  
**Weight (Points):** 10 (6.7% of Total)

# Overview of Project

- Department staff

# Questions?

## Important Date Reminders

All Proposal Documents including RFIs, Addendums, and Proposals **MUST** be submitted through [OpenGov](#).

**RFI Date:** April 28<sup>th</sup> no later than 4:00 p.m.

**Addendum Release Date (if needed):** May 1<sup>st</sup> by 5:00 p.m.

**Proposal Due Date:** May 8, 2023 no later than 4:00 p.m.